



DERBY MOOR ACADEMY

Derby Moor Academy and Sixth Form
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Principal: Mr Scott Doyle

Dear Student

Information for the release of GCSE examination results

I am writing to confirm arrangements for the GCSE Results Day on **Thursday 12 August 2021**.

On results day, your collection times will be staggered and you can collect your results from one of the three different locations. Please arrive in the correct time slot and entrance that is identified in the table below, where a member of the Senior Leadership Team will greet you.

Once you have collected your results Sixth Form Enrolment and Sixth Form queries can be completed by seeing either Mr Wragg, Mrs Coley or Mr Telford who will be available in your results collection area.

In addition, Derby College and Luminare Careers will be available around the Post 16 dining area for College applications, enrolment and careers advice.

Surname	Time	Entrance	Collection area	Staffing VI Form Enrolment
A	9:00 – 9:45	Main Door	Learning Hub	CWR
B - C	9:45 – 10:30	Drama Studio	Assembly Hall	WCO
D - G	10:30 – 11:15	Sports Hall	Sports Hall	BTE
H - I	9:00 – 9:45	Main Door	Learning Hub	CWR
J - K	9:45 – 10:30	Drama Studio	Assembly Hall	WCO
L - M	10:30 – 11:15	Sports Hall	Sports Hall	BTE
N - Q	9:00 – 9:45	Main Door	Learning Hub	CWR
R - S	9:45 – 10:30	Drama Studio	Assembly Hall	WCO
T - Z	10:30 – 11:15	Sports Hall	Sports Hall	BTE

- Senior staff will be available on the day to discuss any queries or questions you may have regarding your results.
- It is imperative that if you feel unwell, are displaying symptoms of Covid-19 or are self-isolating, then you **should not** attend Results Day. Please email exams@derbymoora.derby.sch.uk from your school email account and we will arrange for your results to be sent out electronically on the day and then subsequently posted.
- As in previous years, official certificates will be available from the awarding organisations from Monday 15 November 2021 onwards and will be retained in school for twelve months. Please contact the Examinations Officer nearer to the time to arrange the collection of these certificates.

Concerns About Your Results

We would like to again reassure you that we have followed guidance set out by JCQ and Ofqual in determining your final GCSE grades. The evidence that your teachers have used has been based on the content that has been taught, taking into consideration agreed access arrangements and any mitigating circumstances. However, if when you receive your results, you think that a grade is wrong, your first step should be to speak to a member of the Senior Leadership Team. If you need to speak to someone after you have collected your results and left the school, please contact Main Reception who will outline the options to you.

Centre Reviews, Appeals and Re-sits

In accordance with JCQ guidelines, there are two stages to the appeals process:

- Stage 1 - Centre Review.
- Stage 2 - Appeal to the Awarding Organisation.

Stage 1 – Centre Review

If you think you may have been issued with the wrong grade, you can ask us to check if an administrative error has been made. To do this, please contact appeals@derbymoore.derby.sch.uk

We will electronically send the paperwork for you to complete but you must sign it and return it to Main Reception in person. Please bring with you a valid form of identification (ID) so that we can process your appeal.

You need to be aware that there are three possible outcomes when we review your grade.

- The grade might go up.
- The grade might stay the same.
- The grade might go down.

We will send you the outcome of the review. If an administrative or procedural error is found, we will submit a request to the exam board to correct the error and amend the grade, this will be revised in time for the printing of your official certificates. You will not need to do anything else.

Stage 2 – Appeal to The Exam Board

An appeal to the exam board can only be done after a Stage 1, centre review, has been completed. If you still believe that there has been an error, or that the grade you have been awarded is **an unreasonable exercise of academic judgement**, you can ask us to appeal to the exam board on your behalf. To do this, please contact appeals@derbymoore.derby.sch.uk You will need to complete some additional paperwork before we can submit your appeal, this will be sent to you electronically.

We will submit your appeal to the exam board and they will assess whether the judgement that we have made is reasonable. If they believe that the judgement is unreasonable then you **cannot go back to the original grade** that was initially awarded.

Important Dates – Appeal process

- **3 September 2021** - deadline to request a Stage 1 - Centre Review
- **17 September 2021**– deadline to request a Stage 2 – Appeal to Awarding Organisation.

Autumn Exam Series

If you are unhappy with your grade(s), you also have the opportunity to re-sit exam(s) in the Autumn. You also have the option to re-sit Maths and English at your chosen college destination.

You will need to think very carefully before making this decision, as your teachers will not be able to support your preparation for the re-sit exams.

If you think you would like to re-sit, please contact the Exams Officer, exams@derbymoorsch.derby.sch.uk before Thursday 30 September 2021.

Everyone at Derby Moor Spencer Academy recognises that this has been a testing year for you as a student, however, staff have worked diligently here to ensure that we have a robust system in place to determine your grades so that you can embark on the next stage of your education and training. Congratulations on all that you have achieved and we would all like to wish you the very best for the future.

Yours sincerely



S Doyle
Principal

