



DERBY MOOR ACADEMY

Derby Moor Academy and Sixth Form
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Principal: Mr Scott Doyle

Dear Student

Information for the release of A-level examination results

I am writing to confirm arrangements for the A Level Results Day on **Tuesday 10 August 2021**.

On results day, you will be able to receive your results in person between 8.30am-10.30am. Please enter through the entrance identified in the table below and go to the following location based on your surname, where a member of the Senior Leadership Team will greet you.

Once you have collected your results, the Post 16 area and computer suites will be available should you require additional support.

Surname	Entrance	Collection area	Computer area	Computer Staffing
A - F	Main Entrance	Learning Hub	Post 16	WCO / BTE
G - P	Assembly Hall	Assembly Hall	Post 16	WCO / BTE
R - Z	Assembly Hall	Drama Studio	Post 16	WCO / BTE

- Senior and Sixth Form staff will be available on the day to discuss any queries or questions you may have regarding your results.
- It is imperative that if you feel unwell, are displaying symptoms of Covid-19 or are self-isolating, then you **should not** attend Results Day. Please email exams@derbymoora.derby.sch.uk from your school email account and we will arrange for your results to be sent out electronically on the day and then subsequently posted.
- As in previous years, official certificates will be available from the awarding organisations from Monday 15 November 2021 onwards and will be retained in school for twelve months. Please contact the Examinations Officer nearer to the time to arrange the collection of these certificates.

Concerns About Your Results

We would like to again reassure you that we have followed guidance set out by JCQ and Ofqual in determining your final A-level grades. The evidence that your teachers have used has been based on the content that has been taught, taking into consideration agreed access arrangements and any mitigating circumstances. However, if when you receive your results, you think that a grade is wrong, your first step should be to speak to a member of the Senior Leadership Team. If you need to speak to someone after you have collected your results and left the school, please contact Main Reception who will outline the options to you.

Centre Reviews, Appeals and Re-sits

In accordance with JCQ guidelines, there are two stages to the appeals process:

- Stage 1 - Centre Review.
- Stage 2 - Appeal to the Awarding Organisation.

Stage 1 – Centre Review

If you think you may have been issued with the wrong grade, you can ask us to check if an administrative error has been made. To do this, please contact appeals@derbymoore.derby.sch.uk

We will send you electronically the paperwork for you to complete, you must sign it and return it to Main Reception in person. Please also ensure that you bring with you a valid form of Identification (ID) so that we can process your appeal.

You need to be aware that there are three possible outcomes when we review your grade.

- The grade might go up.
- The grade might stay the same.
- The grade might go down.

We will send you the outcome of the review. If an administrative or procedural error is found, we will submit a request to the exam board to correct the error and amend the grade, this will be revised in time for the printing of your official certificates. You will not need to do anything else.

Stage 2 – Appeal to The Exam Board

An appeal to the exam board can only be done after a Stage 1, Centre Review, has been completed. If you still believe that there has been error, or that the grade you have been awarded is **an unreasonable exercise of academic judgement**, you can ask us to appeal to the exam board on your behalf. To do this, please contact appeals@derbymoore.derby.sch.uk You will need to complete some additional paperwork before we can submit your appeal, this will be sent to you electronically.

We will submit your appeal to the exam board and they will assess whether the judgement that we have made is reasonable. If they believe that the judgement is unreasonable then you **cannot go back to the original grade** that was initially awarded.

Important Dates – Appeal process

- **16 August 2021** – deadline for priority appeal for A level students only
- **3 September 2021** - deadline to request a Stage 1 - Centre Review
- **17 September 2021**– deadline to request a Stage 2 – Appeal to Awarding Organisation.

Autumn Exam Series

If you are unhappy with your grade(s), you also have the opportunity to re-sit exam(s) in the Autumn.

You will need to think very carefully before making this decision, as your teachers will not be able to support your preparation for the re-sit exams.

If you think you would like to re-sit, please contact exams@derbymoorsch.derby.sch.uk before Thursday 30 September 2021.

Everyone at Derby Moor Spencer Academy recognises that this has been a testing year for you as a student, however, staff have worked diligently here to ensure that we have a robust system in place to determine your grades so that you can embark on the next stage of your education and training. Congratulations on all that you have achieved and we would all like to wish you the very best for the future.

Yours sincerely

A handwritten signature in black ink, appearing to be 'S Doyle', written in a cursive style.

S Doyle
Principal